



**C. ABDUL HAKEEM COLLEGE OF
ENGINEERING & TECHNOLOGY,
MELVISHARAM – 632509**

IQAC CHARTER

CAHCET/IQAC/CHARTER

The IQAC has been constituted as per the recommendations of the National Assessment and Accreditation Council (NAAC). The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all academic and administrative endeavours of the institution.

VISION:

To promote quality culture as the prime concern of Higher Education Institution, **C. ABDUL HAKEEM COLLEGE OF ENGINEERING & TECHNOLOGY, Melvisharam**, through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

OBJECTIVES OF IQAC:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices

QUALITY POLICY:

To establish a system of Quality Enhancement, which would on a continuous basis evaluate and enhance the quality of teaching – learning, research and extension activities of the institution, leading to improvements in all processes, enabling the institution to attain excellence.

STRATEGIES:

Shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- Relevant and quality academic/ research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of assessment and evaluation process
- Ensuring the adequacy, maintenance and proper allocation of support structure and best services
- Sharing of research findings and networking with other institutions in India and abroad

FUNCTIONS OF IQAC:

- Establishing and implementing quality standards and guidelines for the institution's academic and administrative operations;
- Encouraging the development of a learner-centered atmosphere that supports high-quality instruction and faculty development to embrace the necessary skills and technology for interactive teaching and learning;
- Setting up a system for feedback from parents, students, and other stakeholders regarding institutional processes related to quality;
- Sharing data on different higher education quality metrics;
- Organizing workshops and seminars inside and across institutions, as well as promoting quality circles;
- Recording of the numerous initiatives and tasks aimed at enhancing quality;

- Serving as the institution's nodal agency for organizing quality-related activities, such as adopting and disseminating best practices;
- Creating and maintaining an institutional database through MIS in order to maintain or improve institutional quality;
- Establishing a culture of quality within the institution;
- Preparing the Annual Quality Assurance Report (AQAR) in accordance with NAAC guidelines and specifications, which will be submitted to NAAC.

BENEFITS OF IQAC:

Shall facilitate / contribute to:

- Ensure clarity and focus in institutional functioning towards quality enhancement
- Ensure internalization of the quality culture
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
- Provide a sound basis for decision-making to improve institutional functioning
- Act as a dynamic system for quality changes in HEIs
- Build an organised methodology of documentation and internal communication

Reference: Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions (Revised in October 2013) <http://naac.gov.in/index.php/en/info-for-institutions/2-uncategorised/68-guidelines>, Copyright, ©NAAC–October, 2021 (Updated version as on April, 2022)

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