

# 18.11.2025

## VISION

Providing quality technical education on par with global standards.

## MISSION

- ❖ To nurture world class intellectual growth of our students by imparting high quality, futuristic technical education in a cost effective manner.
- ❖ To inculcate love for integrity and moral values among students and enable them to contribute to the development of humanity through application and dissemination of technical knowledge.
- ❖ To strive for advancement in engineering research and development into a centre par excellence in engineering and technology.

## QUALITY POLICY

C. Abdul Hakeem College of Engineering & Technology strives to establish a system of quality assurance to continuously address, monitor and evaluate the quality of education offered to students, thus promoting effective teaching learning process for students' benefits and making our institution a centre of excellence in engineering and technology studies.

2025 - 2025

### PERSONAL MEMORANDUM

1. Name .....
2. Class & Branch.....Roll No.....
3. Date of Birth .....
4. Parent's / Guardian's Name .....
5. Residential Address .....
- .....
- .....
- .....
- (Res)..... (Off).....
- E-mail.....
6. Savings Bank A/c. No. ....
7. Blood Group .....
8. Vehicle No. ....
9. Height .....Cm.      Weight .....Kg.
10. Contact Name, Address & Phone No. in case of Emergency
- .....
- .....
- .....



### COLLEGE CREST

The balance in the college crest represents justice to one and all.

The crescent and star represent the progress and light and also embody the Islamic culture.

The computer represents its pervasive influence in all parts of life.

The single tower represents the local landscape.

The transmission tower represents the energy production and distribution to the society.

The rocket represents the scientific and technological advancement we wish to achieve.

The outer portion of the emblem namely the gear and wheel represents modern manufacturing trends and symbolises the need for keeping pace with the advancement of technology.

The Arabic verse is from the Holy Quran, meaning, " There is no Guidance But God's"

## COLLEGE COMMITTEE MEMBERS

1. Janab Haji **Dr. S. Ziauddeen Ahmed Saheb**, B.A., - Chairman.
2. Janab Haji **Malack Md. Sherfuddin Saheb**, B.A., - President
3. Janab Haji **V. Mohamed Rizwanullah Saheb**, M.B.A., - Correspondent
4. Janab Haji **S. Z. Ifthikhar Ahmed Saheb**, B.Sc., - Member
5. Janab Haji **G. Mohamed Kaleemulah Saheb**, B.Com., - Member
6. Janab Haji **S. Z. Abrar Ahmed Saheb**, B.A.C.S., - Member
7. Janab Haji **Dr. V.M. Abdul Latheef Saheb**, B.E., - Member
8. Janab Haji **K. Anees Ahmed Saheb**, B.A., - Member
9. Janab Haji **Mara Shabbeer Ahmed Saheb**, - Member
10. Janab Haji **C. Mohamed Zafrullah Saheb**, M.A., - Member
11. Janab Haji **Mara Jasir Ahmed**, B.E., - Member
12. Janab Haji **P. Irfan Ahmed Saheb**, B.Com., - Member

## FACULTY

Principal : Dr. M. Sasikumar, B.E., M.Tech., Ph.D.,

### DEPT. OF MECHANICAL ENGINEERING

- |  |                 |
|--|-----------------|
| 1. Dr. D. Kumar, B.E., M.E., Ph.D.,                | Professor       |
| 2. Dr. Syed Amjad Ahmed, B.E., M.S., Ph.D.,        | Associate Prof. |
| 3. Mr. I. Raj Kumar, M.E.,                         | Associate Prof. |
| 4. Mr. T. Sankar, M.Tech.,                         | Associate Prof. |
| 5. Dr. K.S. Ashraff Ali, B.E., M.E., Ph.D.,        | Associate Prof. |
| 6. Mr. N. Thirugnanasambantham, M.E.,              | Asst. Prof.     |
| 7. Mr. C. Kumaran, M.E.,                           | Asst. Prof.     |
| 8. Mr. R. Uma Mageshwaran, M.E.,                   | Asst. Prof.     |
| 9. Mr. R. Senthil, M.E.,                           | Asst. Prof.     |
| 10. Mr. R. Nirmal Kumar, M.E.,                     | Asst. Prof.     |
| 11. Dr. V.M. Abdul Hakim Javid, B.E., M.S., Ph.D., | Asst. Prof.     |
| 12. Mr. Z. A. Amjath, M.E.,                        | Asst. Prof.     |

### DEPT. OF ELECTRICAL & ELECTRONICS ENGINEERING

- |   |             |
|---|-------------|
| 1. Dr. P. Mohamed Sajid, B.E., M.E., Ph.D., | Asst. Prof. |
| 2. Mrs. M. Dharani, M.Tech.,                | Asst. Prof. |
| 3. Mrs. M. Diviya Bharathi, M.E.,           | Asst. Prof. |
| 4. Mr. S. Mohith, M.E.,                     | Asst. Prof. |
| 5. Mr. S. Sathish Kumar, M.E.,              | Asst. Prof. |

### DEPT. OF ELECTRONICS & COMMUNICATION ENGINEERING

- |   |                 |
|---|-----------------|
| 1. Mr. A. Mohammed Mian, M.Tech.,               | Associate Prof. |
| 2. Dr. B.A. Mohammed Hashim, B.E., M.E., Ph.D., | Asst. Prof.     |
| 3. Mr. C. Abdul Rahman, M.E.,                   | Asst. Prof.     |
| 4. Ms. T.S. Sindhu, M.E.,                       | Asst. Prof.     |
| 5. Mrs. R. Sumathi, M.E.,                       | Asst. Prof.     |
| 6. Mr. S.S. Ganesh Kumar, M.E.,                 | Asst. Prof.     |
| 7. Ms. G. Chandrika, M.E.,                      | Asst. Prof.     |
| 8. Ms. G. Divya, M.E.,                          | Asst. Prof.     |
| 9. Ms. K. Sangeetha, M.E.,                      | Asst. Prof.     |

### DEPT. OF COMPUTER SCIENCE & ENGINEERING

1. Dr. R.Z. Inamul Hussain, B.Tech.,M.Tech.,Ph.D., Associate Prof.
2. Dr. K. Abrar Ahmed, B.E., M.E., Ph.D., Asst. Prof.
3. Mr. M. Abdul Naseer, M.E., Asst. Prof.
4. Mr. K.A. Suhail Ahmed, M.E., Asst. Prof.
5. Mr. M. Askar Basha, M.E., Asst. Prof.
6. Mrs. P. Revathi, M.E., Asst. Prof.
7. Mr. B. Palanisamy, M.E., Asst. Prof.
8. Mrs. S. Saranya, M.Tech., Asst. Prof.
9. Ms. A. Kalaiselvi, M.Tech., Asst. Prof.
10. Ms. T.M. Roshan Banu, M.E., Asst. Prof.
11. Mrs. G. Sundari, M.E., Asst. Prof.
12. Mrs. V. Indulakshmi, M.E., Asst. Prof.
13. Mrs. R. Samundi, M.E., Asst. Prof.
14. Mrs. R. Vanmathi, M.E., Asst. Prof.

### DEPT. OF INFORMATION TECHNOLOGY

1. Dr. S. Umamaheswari, B.E., M.Tech., Ph.D., Professor
2. Mr. K. Mohamed Abdul Kader, M.E., Associate Prof.
3. Mr. M. Mohamed Rafee, M.E., Asst. Prof.
4. Mrs. R. Banu, M.E., Asst. Prof.
5. Mrs. M. Dhanalakshmi, M.E., Asst. Prof.
6. Mrs. S. Saranya, M.E., Asst. Prof.
7. Ms. S. Anuja, M.Tech., Asst. Prof.
8. Mrs. S. Usha, M.E., Asst. Prof.
9. Mrs. A. Esther Merlin, M.Tech., Asst. Prof.
10. Mrs. P. Saranyadevi, M.E., Asst. Prof.

### DEPT. OF ARTIFICIAL INTELLIGENCE & DATA SCIENCE

1. Dr. Mohamed Muzaffer Hussain, B.E., M.Tech., Ph.D., Professor
2. Mr. T.S. Karthick, M.E., Associate Prof.
3. Mrs. C. Olga Rajee, M.E., Asst. Prof.
4. Mr. T. Ezhilarasan, M.Tech., Asst. Prof.
5. Mrs. R. Saranya, M.E., Asst. Prof.

### DEPT. OF CIVIL ENGINEERING

1. Mr. N. Babu, M.E., Asst. Prof.
2. Mr. J. Sharpudin, M.E., Asst. Prof.
3. Mrs. P. Radha, M.Tech., Asst. Prof.
4. Mr. K. Mohan, M.E., Asst. Prof.
5. Mr. C. Neeladharan, M.E., Asst. Prof.
6. Mr. A. Murali Dharan, M.E., Asst. Prof.
7. Mr. A. Sheik Althaf Hussain, M.E., Asst. Prof.

### DEPT. OF MBA

1. Dr. V. Priyadarshini, MBA, Ph.D., Associate Prof.
2. Dr. M. Shuaib Ahmed, MBA, Ph.D., Asst. Prof.
3. Mrs. A. Nayeemunnisa, MBA, Asst. Prof.
4. Mrs. U. Lakshmi, MBA, Asst. Prof.
5. Mrs. N. Neeranjani, MBA, Asst. Prof.

### DEPT. OF MCA

1. Dr. M. Saadiq Basha, MCA, M.Tech., Ph.D., Professor
2. Mrs. V.I. Sumaiya Banu, M.E., Asst. Prof.
3. Mr. B.S. Vijaya Baskar, MCA, Asst. Prof.
4. Mrs. R. Kavitha, MCA, M.Phil., Asst. Prof.



## DEPT. OF SCIENCE & HUMANITIES

### Department of English

- |  |             |
|--|-------------|
| 1. Mr. K.A. Hathi Basha, M.A., M.Phil.,      | Asst. Prof. |
| 2. Ms. A. Tamilselvi, M.A., M.Phil.,         | Asst. Prof. |
| 3. Mr. A. Vasantha Kumar, M.A., M.Phil.,     | Asst. Prof. |
| 4. Mr. A. Mohamed Anwarullah, M.A., M.Phil., | Asst. Prof. |

### Department of Mathematics

- |  |                 |
|--|-----------------|
| 5. Dr. K. Sankar, M.Sc., M.Phil., Ph.D.,         | Asst. Prof.     |
| 6. Dr. S. Sudharsan, M.Sc., M.Phil., Ph.D.,      | Associate Prof. |
| 7. Dr. K. Ramya, M.Sc., M.Phil., Ph.D.,          | Associate Prof. |
| 8. Dr. V. Pushparaj, M.Sc., M.Phil., Ph.D.,      | Associate Prof. |
| 9. Mrs. M. Arthi, M.Sc., M.Phil.,                | Asst. Prof.     |
| 10. Mrs. H Mubashshira Tabassum, M.Sc., M.Phil., | Asst. Prof.     |

### Department of Physics

- |   |                 |
|---|-----------------|
| 11. Dr. S. Vadivel, M.Sc., M.Phil., Ph.D.,            | Associate Prof. |
| 12. Dr. M. Mohammed Abubakkar, M.Sc., M.Phil., Ph.D., | Asst. Prof.     |
| 13. Dr. A. Ubaithulla Baig, M.Sc., M.Phil., Ph.D.,    | Asst. Prof.     |
| 14. Dr. D. Arun Kumar, M.Sc., Ph.D.,                  | Asst. Prof.     |

### Department of Chemistry

- |  |                 |
|--|-----------------|
| 15. Dr. R. Thangaraj, M.Sc., M.Phil., Ph.D., | Associate Prof. |
| 16. Mr. L. Elangovan, M.Sc., M.Phil.,        | Asst. Prof.     |
| 17. Dr. E. Parthiban, M.Sc., M.Phil., Ph.D., | Associate Prof. |
| 18. Dr. N. Kavitha, M.Sc., M.Phil., Ph.D.,   | Asst. Prof.     |

### Department of Tamil

- |                                |             |
|--------------------------------|-------------|
| 19. Mr. B. Sathik Basha, M.A., | Asst. Prof. |
|--------------------------------|-------------|

### Library

- |   |           |
|---|-----------|
| 20. Mr. A. Fahim Shariff, M.A., M.L.I.S., | Librarian |
|---|-----------|

### Department of Physical Education

- |  |                   |
|--|-------------------|
| 21. Dr. S.I. Aslam, B.A., B.P.Ed., M.P.Ed., Ph.D., | Physical Director |
|--|-------------------|

### ADMINISTRATIVE STAFF:

- |                                  |                 |
|----------------------------------|-----------------|
| 1. Mr.P.Mohamed Thayub, B.Com.,  | - Manager       |
| 2. Mr.K.Mohamed Irfan, M.Com.,   | - Asst. Manager |
| 3. Mr.S.Mohamed Thaiyub, M.C.A., | - Cashier       |
| 4. Mr.V.M.Sawood Ahmed, B.Com.,  | - Cashier       |
| 5. Mr.V.M.Mohamed Ali, M.B.A.,   | - Accountant    |
| 6. Mr.H.Abdullah Basha, B.Sc.,   | - Clerk         |

### TECHNOLOGY TOWER:

- |                                   |                        |
|-----------------------------------|------------------------|
| 1. Mr. K. Imthiyaz Ahmed, MCA.,   | - System Analyst       |
| 2. Mr. M. Minnathullah, D.EEE.,   | - System Administrator |
| 3. Mr. K.M. Saifullah, BCA.,      | - Lab. Asst.           |
| 4. Mr. W.N. Khalid Ahmed, B.C.A., | - Lab. Asst.           |
| 5. Mr. K. Wajeed Basha, B.B.A.,   | - Lab. Asst.           |

### NETWORK SERVER CELL:

- |                                 |                         |
|---------------------------------|-------------------------|
| 1. Mr. G. Abdul Basith, M.C.A., | - Network Administrator |
|---------------------------------|-------------------------|

### LABORATORY:

- |                                      |                                |
|--------------------------------------|--------------------------------|
| 1. Mr.K.Md.Saleem                    | - Receptionist                 |
| 2. Mr. V. Abdul Rahman, B.Sc.,       | - Lab. Asst. (S&H)             |
| 3. Mr. A. Inayathullah, B.E.,        | - Lab. Asst. (ECE)             |
| 4. Mr. N. Anees, D.EEE.,             | - Lab. Asst. (ECE)             |
| 5. Mr. S. Rahim, B.E.,               | - Lab. Asst. (ECE)             |
| 6. Mr. A. Mohamed Ovais, M.C.A.,     | - Lab. Asst. (EEE)             |
| 7. Mr. M.H. Mubeenur Rahman, D.EEE., | - Lab. Asst. (EEE)             |
| 8. Mr. S. Chandrasekar, D.Chem.,     | - Lab. Asst. (CIVIL)           |
| 9. Mr. S. Riayaz Ahmed,              | - Lab. Asst. (MECH)            |
| 10. Mr. I. Batcha, D.M.E.,           | - Lab. Asst. (MECH)            |
| 11. Mr. D. Murugan, D.M.E.,          | - Lab. Asst. (MECH)            |
| 12. Mr. S. Mubarak Basha             | - Lab. Asst. (Browsing Centre) |

### **LIBRARY:**

- |                             |              |
|-----------------------------|--------------|
| 1. Mr. A.S. Abdul Khuddus,  | - Lib. Asst. |
| 2. Mr. T.M. Abdullah Basha, | - Lib. Asst. |
| 3. Mr. K.O. Anees Ahmed,    | - Lib. Asst. |

### **SITE STAFF:**

- |                          |              |
|--------------------------|--------------|
| 1. Mr. K.O. Fayaz Ahmed, | - Supervisor |
| 2. Mr. S. Abdul Rahman,  | - Supervisor |
| 3. Mr. A. Mohamed Afzal, | - Supervisor |

### **HEALTH CENTRE:**

- |                    |         |
|--------------------|---------|
| 1. Mrs. Vedavalli, | - Nurse |
|--------------------|---------|

### **ELECTRICAL MAINTENANCE:**

- |                      |               |
|----------------------|---------------|
| 1. Mr. D. Parthiban, | - Electrician |
| 2. Mr. A. Madhavan,  | - Electrician |
| 3. Mr. Saranraj,     | - Electrician |

### **OFFICE:**

- |                         |                |
|-------------------------|----------------|
| 1. Mr. M. Raja,         | - Office Asst. |
| 2. Mr. S. Mohan,        | - Office Asst. |
| 3. Mr. P. Md, Saleem,   | - Office Asst. |
| 4. Mr. K. Javeed Basha, | - Office Asst. |

### **HOSTEL**

- |          |                              |
|----------|------------------------------|
| Warden   | : PRINCIPAL                  |
| Proctor: | : Mr. K. Mohamed Abdul Kader |

### **PLACEMENT AND TRAINING CELL**

- |                         |                               |
|-------------------------|-------------------------------|
| Placement Officer       | : Mr. K. Mohamed Abdul Kader  |
| Asst. Placement Officer | : Mr. K.A. Hathi Basha        |
| Secretary               | : Mr. D.L. Jasir Ahmed        |
| Placement Co-ordinators | : 1. Mr. B. Palanisamy(CSE)   |
|                         | 2. Mrs. M. Dhanalakshmi (IT)  |
|                         | 3. Mrs. T.S. Sindhu(ECE)      |
|                         | 4. Mr. Z.A. Amjath (MECH)     |
|                         | 5. Mr. S. Mohith (EEE)        |
|                         | 6. Mr. J. Sharpudin(CIVIL)    |
|                         | 7. Dr. V. Priyadharshini(MBA) |
|                         | 8. Mr. A. Askar Basha(MCA)    |

### **INDUSTRY INSTITUTE PARTNERSHIP CELL**

- |                   |                            |
|-------------------|----------------------------|
| Officer in Charge | : Dr. K. Ashraff Ali(MECH) |
|-------------------|----------------------------|

### **NATIONAL SERVICE SCHEME(NSS)**

- |                   |                          |
|-------------------|--------------------------|
| Programme Officer | : Mr. L. Elangovan (S&H) |
|-------------------|--------------------------|

### **UNIVERSITY EXAM CELL**

- |               |  |
|---------------|--|
| Co-ordinators | : Mr. N. Thirugnanasambantham(MECH)            |
|               | : Dr. M. Mohammed Abubakkar (S&H)              |
|               | : Mr. M. Abdul Khader, BBA., (Exam Cell Asst.) |

## ENTREPRENEURSHIP DEVELOPMENT CELL

Programme Officer : Dr. M. Shuaib Ahmed (MBA)

### RED RIBBON CLUB (RRC)

Programme Officer : Dr. S.I. Aslam (PED)

### INDIAN SOCIETY FOR TECHNICAL EDUCATION(ISTE)

Chairman : Principal

Secretary : Dr.P. Mohamed Sajid (EEE)

### INSTITUTION OF ENGINEERS(INDIA)

Officer in Charge : Mr. I. Rajkumar (MECH)

### INSTITUTION OF PRODUCTION ENGINEERS

Officer in Charge : Mr. N. Thirugnanasambantham(MECH)

### SOCIETY OF AUTOMOTIVE ENGINEERS

Officer in Charge : Mr.R. Nirmal Kumar (MECH)

### RENEWABLE ENERGY CLUB(REC)

Officer in Charge : Mr. R. Nirmal Kumar(MECH)

### COMPUTER SOCIETY OF INDIA (CSI)

Officer in Charge : Dr. R.Z. Inamul Hussain (CSE)

### INTERNATIONAL ASSOCIATION OF ENGINEERS (IAENG)

Officer in Charge : Mr. M. Abdul Naseer (CSE)

### INDIAN WELDING SOCIETY (IWS)

Officer in Charge : Mr. I. Rajkumar (MECH)

### LOST PROPERTY OFFICERS

Principal : Dr. M. Sasikumar

Cashier : Mr. S. Mohamed Thaiyub

## Brief History

### ABOUT OUR SOCIETY

The Melvisharam Muslim Educational Society (MMES) was established in 1918 A.D. Late Nawab C. Abdul Hakeem Saheb, a leading business Magnate, renowned philanthropist and nationalist of his day, was its Founder President.

To start with, there was only a primary school managed by this Society, but as on date, it manages and maintains 12 institutions from the nursery level to the level of a first grade Arts & Science College with 5 P.G. - Departments, besides this C. Abdul Hakeem College of Engineering & Technology. MMES is rendering yeomen service in the field of education for the past 106 years.

### ABOUT OUR COLLEGE

Our College, established in 1998 and situated in a 44 acres site on the eastern outskirts of Melvisharam Town, on the Chennai - Bangalore National Highway, about 110 kms. from Chennai Airport (Anna International Airport / Kamaraj Domestic Terminal), 4 kms from Arcot and 20 kms ahead of Vellore. Walajah Road and Katpadi are the nearby Railway Stations to our College and it is well connected with various bus routes. It is a few minutes drive from Ranipet Industrial town. Thus our College is easily accessible.

### UG - COURSES

1. B.E. - Civil Engineering
2. B.E. - Computer Science & Engineering
3. B.E. - Electronics & Communication Engineering
4. B.E. - Electrical & Electronics Engineering
5. B.E. - Mechanical Engineering
6. B.Tech. - Information Technology
7. B.Tech. - Artificial Intelligence and Data Science

### PG - COURSES

8. M.E. - Applied Electronics
9. M.B.A. - Master of Business Administration
10. M.C.A. - Master of Computer Application

Our College is an Institutional Member in the following professional bodies

1. ISTE INDIAN SOCIETY FOR TECHNICAL EDUCATION
2. IEEE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERING
3. SAE SOCIETY OF AUTOMOTIVE ENGINEERS
4. IPE INDIAN INSTITUTE OF PRODUCTION ENGINEERS
5. AEI THE ASSOCIATION OF ENGINEERS INDIA
6. ISTD INDIAN SOCIETY OF TRAINING AND DEVELOPMENT
7. CII CONFEDERATION OF INDIAN INDUSTRY
8. IWS INDIAN WELDING SOCIETY

#### **FEES**

Students should pay the Tuition and other fees within 15 days of the reopening of the college.

Fees once paid will not be refunded at any circumstances.

#### **Issue of Certificates - Rules**

##### **Certificates from the College**

Students must apply to the Principal for any certificate. Generally a notice of three days is necessary for the issue of the following certificates.

1. Transfer Certificate : No fee if applied within five working days of the beginning of the first Term, after leaving the College.
2. Bonafide Certificate : Rs. 20/-
3. Course Expenditure Certificate : Rs. 20/-
4. Attendance Certificate Rs. 20/-
5. Inplant Training Certificate : Rs. 20/-

A search fee of Rs. 100/- will be charged in case of application made one year after leaving the college.

##### **Certificates to be obtained from the University**

1. Pass or Qualification Certificate can be had only from the University.
2. Provisional (Pass) Certificate can be had only from the University on payment of the prescribed fee.
3. Application for Convocation should be made, in the prescribed form to the University through the College along with the prescribed fee.

##### **Issue of Certificates for Railway Concession Tickets**

Students should apply in writing for concessional railway ticket certificates at least two days in advance, only to go to their native place during vacation.

##### **SCHOLARSHIPS**

1. Backward Class Scholarship Scholarship :  
This scholarship is given to BC, MBC, BCM, SC and SCC coming through single window admission ( Counseling ) Govt. Quota only.
2. Adidravidar and Tribe Welfare Scholarship :  
This scholarship is given to All SC / ST / SC Converter Christian Communities
3. Merit Cum Means Scholarship.  
This scholarship is given to all minority communities like Muslim, Christian etc.

**NOTE :** The income limit for all Scholarships is Rs 2,50,000 per annum

##### **Eligibility for Scholarships**

Only those students who put in 75% attendance are eligible for the scholarships as per the government order.

The concessions granted are liable to be withdrawn if any report of misconduct / misbehaviour comes to the knowledge of the Principal.

##### **General Conduct of Students**

1. **Cell Phones are not allowed inside the college campus.**
2. **Students are advised not to bring valuable things inside the campus**
3. Students shall dress themselves neatly and decently.
4. Students shall wear ID cards without fail.
5. When a teacher enters the class room, the students shall raise and be standing till they are asked to sit.
6. No student shall leave the class room without the permission of the teacher or until the teacher leaves the room or asks the class to disperse.

7. Students shall not make any noise while moving from class to laboratories.
8. No student is allowed to enter the COLLEGE OFFICE unnecessarily.
9. Any damage by the students to the College / Hostel Furniture / Building / Property will be made good at their expense and those responsible for such damage shall be dealt with severely. Collective fines will be imposed for such damages if undetected.
10. Students taking part in Communal or Political activities will be dealt with severely.
11. Students are expected to read notices put up on the College Notice Board. Ignorance of any notice thus put up will not be accepted as an excuse for failing to comply with it.
12. Students guilty of adopting unfair means in the examination will be dealt with severely.
13. Any lost property found must be handed over to the Principal / Manager from whom the owner can claim it promptly after proving his / her ownership.
14. The students are expected to behave well inside and outside the College in such a way so as to maintain the good name of the College as well as their own.
15. The names of students whose behaviour, in the judgement of the Principal or any other College Authority, is undesirable or has unwholesome influence on others shall be struck off the rolls without assigning any reason.
16. Students are not allowed to loiter in the verandas during class hours.
17. No student of the College shall be a member of any association unconnected with the College without the prior permission of the Principal, nor shall a student take part in any anti - social & subversive activity. A student contravening these rules is liable to be sent out of the College summarily.
18. Students are forbidden to organize or attend any meeting in the College or collect money for any purpose without the prior permission of the Principal.

19. In regard to all matters not specified in the foregoing rules, students shall aim at conducting themselves in a manner thoroughly worthy of the Alumni of the College and of the University and in harmony with the traditions of our national life and culture.
  20. Cases of improper behavior, or default in the matter of payment of College Fees, fines or hostel dues will entail such disciplinary action as the Principal may deem fit.
  21. Students who travel by bus have to show due respect to the bus crew, ladies, old persons and teachers.
- Note :** Under the Government Educational Rules, the Principal has full powers to inflict the following punishments.
- Levy of Fines, With - Holding of Certificates, Suspension and Expulsion.

### LIBRARY

The Central Library has implemented KOHA- an intergrated library software. KOHA-OPAC facilitates the users to access the library books and place reservations. It can be viewed through opac-ccl.cahcet.in and also in college Central Library website.

#### Rules and Regulations

1. All the Students and members of the teaching and non - teaching staff will be the members of Library.
2. BAR coding system has been implemented in Library. Each Student can avail up to 6 books.
3. Students should examine the books thoroughly on receiving them for any damage and report to the Librarian if any such damage is found, otherwise they will be held responsible for the same.
4. Books can be retained for a maximum duration of one month with a renewal done at an interval of 15 days.
5. Fine will be charged as given below if the books are not returned on or before the due date

I Week	-	Rs. 1/- per day
II Week	-	Rs. 2/- per day
III Week	-	Rs. 10/-per day.



6. Books borrowed from the Library are not transferable.
7. Students shouldn't write or make any marking in the Books / Periodicals / Journals etc or damage them.
8. Reference books and journals will not be issued to students at any circumstances.
9. Reservation for the books in demand can be done in OPAC to a maximum of 3 books at a time.
10. The Librarian may recall any book at any time even if the permitted period has not expired.
11. The Librarian may refuse to issue books to those who violate these rules.
12. Silence must be Strictly observed inside the library.
13. Members should leave their belongings at the entrance before entering the library.
14. In case of loss of a library ticket (ID Card) the students have to inform immediately to the Librarian and a written request must be made to the Principal for the issue of a duplicate ticket. A duplicate ticket will be issued on payment of Rs. 100/- per card. However, the student will be responsible for any book borrowed on the lost tickets.
15. All payments including the fine shall be paid in the college office and the receipt shall be shown to the Librarian.
16. Digital Library has been established with e- books, NPTEL Classes e- journals to effectuate the learning process.

#### **LIBRARY HOURS**

**Working Days** : 8.00 a.m. to 8.00 p.m.  
**Holidays** : 10.00 a.m. to 4.00 p.m.

#### **BROWSING CENTRE TIMINGS.**

**Working Days** : 8.00 a.m. to 8.00 p.m.  
**Holidays** : 10.00 a.m. to 4.00 p.m.

## **Anna University Regulations**

### **Attendance Requirement for completion of a semester**

A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

He / She secures not less than 75% of overall attendance in that semester.

However, a candidate who could secure attendance between 65% and 74% only in the current semester due to medical reason. (hospitalization / accident / specific illness) or due to participation in college / university / state / national / international levels sports events with prior permission from the Principal shall be given exemption from the prescribed attendance requirement and he / she shall be permitted to appear for the current semester examinations.

**Candidates who do not fulfil this attendance requirement of 75% will not be permitted to write the end semester examination and are not permitted to go to next semester. They are required to repeat the incomplete semester in the next academic year.**

### **DURATION OF THE PROGRAMME**

A Student is ordinarily expected to complete the B.E. / B. Tech programme in 8 semesters (four academic years) but in any case not more than 14 semesters for HSC or equivalent) candidates and not more than 12 semesters for lateral entry candidates.

Each semester should normally consists of 75 working days or 540 periods of 50 minutes each.

## PERSONALITY AND CHARACTER DEVELOPMENT

All students shall enrol, on admission, in any one of the personality and character development programmes, namely, NSS, NSO or YRC and undergo training for about 80 hours and attend a camp for about ten days.

Every student shall put in a minimum of 75% attendance in the training and attend the camp (except YRC) compulsorily.

### DISCIPLINE

Every student is required to observe disciplined and decorous behaviour both inside and outside the college and not to indulge in any activity which will lead to bring down the prestige of the University / College.

If a student indulges in malpractice in any of the University / Internal Examinations, he / she shall be liable for punitive actions as prescribed by the University from time to time.

#### Important Notice

#### Ragging - An Offence

Ragging in any form in any place or time is a Cognizable offence that will attract severe punishment including summary expulsion from the College.

Extract of Anna University, Chennai Letter No. 1913/CAI/2009 date 28.11.2009.

1. In this Act, unless the context otherwise requires, " Ragging" means display of noisy, disorderly conduct, doing any act which causes or is likely to causes physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes.
  - (a) Teasing, abusing or playing practical jokes on, or causing hurt to such student or
  - (b) Asking the student to do any act or perform something which such student will not, in the ordinary case, willingly act or perform.
2. Ragging within or outside any educational institution is prohibited.

3. Whoever directly or indirectly commits, participates in, abets or propagates "Ragging" within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.
4. Any student convicted of an offence under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.
5. Without prejudice to the foregoing provisions, whenever any student complains of ragging to the head of an educational institution, or to any other person responsible for the management of the educational institution, such Head of the educational institution or person responsible for the management of the educational institution shall inquire into the same immediately and if found true shall suspend the student who has committed the offence, from the educational institution.

### BAN ON RAGGING

Ragging is banned in our institution. Any one found or reported to have indulged in ragging is liable to be punished as per legislation / regulation to the point of expulsion from the institution.

### UNDERTAKING

I ..... am fully aware of the regulations relating to the guilt of 'RAGGING' and I assure that I will not indulge in any such activity and I agree to the rules laid down by the College.

Name of the Student :

Class & Branch :

Date :

Signature :

## CALENDAR FOR THE YEAR

JUNE 2024

3 MONDAY

4 TUESDAY

5 WEDNESDAY

6 THURSDAY

7 FRIDAY

8 SATURDAY HOLIDAY

9 SUNDAY HOLIDAY

JUNE 2024

10 MONDAY

11 TUESDAY

12 WEDNESDAY

13 THURSDAY

14 FRIDAY

15 SATURDAY

16 SUNDAY HOLIDAY



**JUNE 2024**

17 MONDAY BAKRID - HOLIDAY

18 TUESDAY

19 WEDNESDAY

20 THURSDAY

21 FRIDAY

22 SATURDAY HOLIDAY

23 SUNDAY HOLIDAY

**JUNE - JULY 2024**

24 MONDAY

25 TUESDAY

26 WEDNESDAY

27 THURSDAY

28 FRIDAY

29 SATURDAY

30 SUNDAY HOLIDAY

JULY 2024

1 MONDAY

2 TUESDAY

3 WEDNESDAY

4 THURSDAY

5 FRIDAY

6 SATURDAY

7 SUNDAY HOLIDAY

JULY 2024

8 MONDAY

9 TUESDAY

10 WEDNESDAY

11 THURSDAY

12 FRIDAY

13 SATURDAY HOLIDAY

14 SUNDAY HOLIDAY

JULY - 2024

15 MONDAY

16 TUESDAY

17 WEDNESDAY MUHARAM - HOLIDAY

18 THURSDAY

19 FRIDAY

20 SATURDAY

21 SUNDAY HOLIDAY

JULY - 2024

22 MONDAY

23 TUESDAY

24 WEDNESDAY

25 THURSDAY

26 FRIDAY

27 SATURDAY HOLIDAY

28 SUNDAY HOLIDAY

AUGUST -2024

29 MONDAY

30 TUESDAY

31 WEDNESDAY

1 THURSDAY

2 FRIDAY

3 SATURDAY

4 SUNDAY HOLIDAY

AUGUST -2024

5 MONDAY

6 TUESDAY

7 WEDNESDAY

8 THURSDAY

9 FRIDAY

10 SATURDAY HOLIDAY

11 SUNDAY HOLIDAY

AUGUST -2024

12 MONDAY UG, PG HIGHER SEMESTER REOPEN

13 TUESDAY

14 WEDNESDAY

15 THURSDAY INDEPENDENCE DAY - HOLIDAY

16 FRIDAY

17 SATURDAY

18 SUNDAY HOLIDAY

AUGUST -2024

19 MONDAY

20 TUESDAY

21 WEDNESDAY

22 THURSDAY

23 FRIDAY

24 SATURDAY HOLIDAY

25 SUNDAY HOLIDAY

**AUGUST - SEPTEMBER 2024**

26 MONDAY	KRISHNA JAYANTHI - HOLIDAY
27 TUESDAY	
28 WEDNESDAY	
29 THURSDAY	
30 FRIDAY	
31 SATURDAY	
1 SUNDAY	HOLIDAY

**SEPTEMBER 2024**

2 MONDAY	
3 TUESDAY	
4 WEDNESDAY	
5 THURSDAY	
6 FRIDAY	
7 SATURDAY	VINAYAGAR CHATHURTHI - HOLIDAY
8 SUNDAY	HOLIDAY

SEPTEMBER 2024

9 MONDAY

10 TUESDAY

11 WEDNESDAY

12 THURSDAY

13 FRIDAY

14 SATURDAY HOLIDAY

15 SUNDAY HOLIDAY

SEPTEMBER 2024

16 MONDAY

17 TUESDAY MEELADUN NABI HOLIDAY

18 WEDNESDAY

19 THURSDAY

20 FRIDAY

21 SATURDAY

22 SUNDAY HOLIDAY

SEPTEMBER - OCTOBER - 2024

23 MONDAY

24 TUESDAY

25 WEDNESDAY

26 THURSDAY

27 FRIDAY

28 SATURDAY HOLIDAY

29 SUNDAY HOLIDAY

OCTOBER - 2024

30 MONDAY

1 TUESDAY

2 WEDNESDAY GANDHI JAYANTHI - HOLIDAY

3 THURSDAY CAT - I EXAM FOR PG 1ST YEAR

4 FRIDAY

5 SATURDAY

6 SUNDAY HOLIDAY



OCTOBER - 2024

7 MONDAY

8 TUESDAY

9 WEDNESDAY

10 THURSDAY

11 FRIDAY AYUDA PUJA - HOLIDAY

12 SATURDAY VIJAYA DASAMI - HOLIDAY

13 SUNDAY HOLIDAY

OCTOBER - 2024

14 MONDAY CAT - I EXAM FOR UG 1ST YEAR  
CAT - II EXAM FOR UG HIGHER SEMESTER

15 TUESDAY

16 WEDNESDAY

17 THURSDAY

18 FRIDAY

19 SATURDAY

20 SUNDAY HOLIDAY

OCTOBER - 2024

21 MONDAY

22 TUESDAY

23 WEDNESDAY

24 THURSDAY

25 FRIDAY

26 SATURDAY HOLIDAY

27 SUNDAY HOLIDAY

OCTOBER - NOVEMBER - 2024

28 MONDAY

29 TUESDAY

30 WEDNESDAY

31 THURSDAY DEEPAVALI - HOLIDAY

1 FRIDAY CAT - II EXAM FOR PG 1ST YEAR

2 SATURDAY

3 SUNDAY HOLIDAY

NOVEMBER - 2024

4	MONDAY
5	TUESDAY
6	WEDNESDAY
7	THURSDAY
8	FRIDAY
9	SATURDAY HOLIDAY
10	SUNDAY HOLIDAY

NOVEMBER - 2024

11	MONDAY
12	TUESDAY REVISION CLASSES
13	WEDNESDAY
14	THURSDAY
15	FRIDAY
16	SATURDAY WEDNESDAY DAY ORDER CAT - II EXAM FOR UG 1ST YEAR
17	SUNDAY HOLIDAY

NOVEMBER - 2024

18 MONDAY STUDY HOLIDAYS FOR UG HIGHER SEMESTER

19 TUESDAY

20 WEDNESDAY

21 THURSDAY

22 FRIDAY LAST WORKING DAY FOR UG& PG HIGHER SEMESTER

23 SATURDAY HOLIDAY

24 SUNDAY HOLIDAY

NOVEMBER - DECEMBER - 2024

25 MONDAY

26 TUESDAY

27 WEDNESDAY

28 THURSDAY

29 FRIDAY

30 SATURDAY

1 SUNDAY HOLIDAY

DECEMBER - 2024

2 MONDAY ANNA UNIVERSITY EXAMS FOR  
BOTH UG & PG HIGHER SEMESTERS

3 TUESDAY

4 WEDNESDAY

5 THURSDAY

6 FRIDAY

7 SATURDAY FRIDAY DAY ORDER

8 SUNDAY HOLIDAY

DECEMBER - 2024

9 MONDAY MODEL EXAMS FOR UG & PG 1ST YEAR

10 TUESDAY

11 WEDNESDAY

12 THURSDAY

13 FRIDAY

14 SATURDAY HOLIDAY

15 SUNDAY HOLIDAY

DECEMBER - 2024

16 MONDAY REVISION CLASSES FOR 1ST YEAR UG

17 TUESDAY

18 WEDNESDAY LAST WORKING DAY FOR UG & PG 1ST YEAR

19 THURSDAY

20 FRIDAY

21 SATURDAY MONDAY DAY ORDER

22 SUNDAY HOLIDAY

DECEMBER - 2024

23 MONDAY

24 TUESDAY

25 WEDNESDAY CHRISTMAS - HOLIDAY

26 THURSDAY

27 FRIDAY ANNA UNIVERSITY EXAMS FOR  
BOTH UG & PG 1ST YEAR

28 SATURDAY HOLIDAY

29 SUNDAY HOLIDAY

DECEMBER - JANUARY - 2025

30 MONDAY

31 TUESDAY

1 WEDNESDAY NEW YEAR - HOLIDAY

2 THURSDAY

3 FRIDAY

4 SATURDAY

5 SUNDAY HOLIDAY

JANUARY - 2025

6 MONDAY

7 TUESDAY

8 WEDNESDAY

9 THURSDAY

10 FRIDAY

11 SATURDAY HOLIDAY

12 SUNDAY HOLIDAY

JANUARY - 2025

13 MONDAY

14 TUESDAY PONGAL - HOLIDAY

15 WEDNESDAY THIRUVALLUVAR DAY - HOLIDAY

16 THURSDAY UZHAVAR THIRUNAL - HOLIDAY

17 FRIDAY

18 SATURDAY

19 SUNDAY HOLIDAY

JANUARY - 2025

20 MONDAY EVEN SEMESTERS STARTS

21 TUESDAY

22 WEDNESDAY

23 THURSDAY

24 FRIDAY

25 SATURDAY

26 SUNDAY REPUBLIC DAY - HOLIDAY



JANUARY - FEBRUARY - 2025

27 MONDAY
28 TUESDAY
29 WEDNESDAY
30 THURSDAY
31 FRIDAY
1 SATURDAY
2 SUNDAY HOLIDAY

FEBRUARY - 2025

3 MONDAY
4 TUESDAY
5 WEDNESDAY
6 THURSDAY
7 FRIDAY
8 SATURDAY HOLIDAY
9 SUNDAY HOLIDAY

**FEBRUARY - 2025**

**10 MONDAY CAT - I EXAM STARTS**

**11 TUESDAY THAIPOOSAM - HOLIDAY**

**12 WEDNESDAY**

**13 THURSDAY**

**14 FRIDAY SHABE BARAAT - HOLIDAY**

**15 SATURDAY**

**16 SUNDAY HOLIDAY**

**FEBRUARY - 2025**

**17 MONDAY**

**18 TUESDAY**

**19 WEDNESDAY**

**20 THURSDAY**

**21 FRIDAY**

**22 SATURDAY**

**23 SUNDAY HOLIDAY**

FEBRUARY - MARCH - 2025

24 MONDAY

25 TUESDAY

26 WEDNESDAY

27 THURSDAY

28 FRIDAY

1 SATURDAY

2 SUNDAY HOLIDAY

MARCH - 2025

3 MONDAY CAT - II EXAM STARTS

4 TUESDAY

5 WEDNESDAY

6 THURSDAY

7 FRIDAY

8 SATURDAY HOLIDAY

9 SUNDAY HOLIDAY

MARCH - 2025

10 MONDAY

11 TUESDAY

12 WEDNESDAY

13 THURSDAY

14 FRIDAY

15 SATURDAY

16 SUNDAY HOLIDAY

MARCH - 2025

17 MONDAY

18 TUESDAY

19 WEDNESDAY

20 THURSDAY

21 FRIDAY

22 SATURDAY HOLIDAY

23 SUNDAY HOLIDAY

### MARCH - 2025

24	MONDAY	
25	TUESDAY	
26	WEDNESDAY	
27	THURSDAY	RAMZAN - HOLIDAY
28	FRIDAY	"
29	SATURDAY	"
30	SUNDAY	TELUGU NEW YEAR DAY - HOLIDAY

### MARCH - APRIL - 2025

31	MONDAY	RAMZAN - HOLIDAY
1	TUESDAY	"
2	WEDNESDAY	RAMZAN - HOLIDAY
3	THURSDAY	
4	FRIDAY	
5	SATURDAY	
6	SUNDAY	HOLIDAY

APRIL - 2025

7	MONDAY	MODEL EXAMINATION STARTS
8	TUESDAY	
9	WEDNESDAY	
10	THURSDAY	MAHAVIR JAYANTHI - HOLIDAY
11	FRIDAY	
12	SATURDAY	HOLIDAY
13	SUNDAY	HOLIDAY

APRIL - 2025

14	MONDAY	TAMIL NEW YEAR & DR. AMBEDKAR JAYANTHI - HOLIDAY
15	TUESDAY	
16	WEDNESDAY	
17	THURSDAY	
18	FRIDAY	GOOD FRIDAY - HOLIDAY
19	SATURDAY	
20	SUNDAY	HOLIDAY

APRIL - 2025

21 MONDAY
22 TUESDAY
23 WEDNESDAY
24 THURSDAY
25 FRIDAY
26 SATURDAY HOLIDAY
27 SUNDAY HOLIDAY

APRIL - MAY - 2025

28 MONDAY
29 TUESDAY
30 WEDNESDAY
1 THURSDAY MAY DAY - HOLIDAY
2 FRIDAY
3 SATURDAY
4 SUNDAY HOLIDAY

MAY - 2025

5 MONDAY

6 TUESDAY

7 WEDNESDAY

8 THURSDAY

9 FRIDAY

10 SATURDAY HOLIDAY

11 SUNDAY HOLIDAY

MAY - 2025

12 MONDAY

13 TUESDAY

14 WEDNESDAY

15 THURSDAY

16 FRIDAY

17 SATURDAY

18 SUNDAY HOLIDAY



MAY - 2025

19 MONDAY

20 TUESDAY

21 WEDNESDAY

22 THURSDAY

23 FRIDAY

24 SATURDAY HOLIDAY

25 SUNDAY HOLIDAY

MAY - JUNE - 2025

26 MONDAY

27 TUESDAY

28 WEDNESDAY

29 THURSDAY

30 FRIDAY

31 SATURDAY

1 SUNDAY HOLIDAY



### TIME TABLE (Even Semester)

--	--	--	--

**COLLEGE WORKING HOURS**  
09.00 a.m. to 12. 40 p.m.  
01.30 p.m. to 04.30 p.m.  
**Lunch Break : 12.40 p.m. to 1.30 p.m.**

**ONLY ON FRIDAYS**  
09.00 a.m. to 04.30 p.m.  
**Lunch break : 12.40 p.m. to 02.00 p.m.**

**01.30 p.m. to 04.30 p.m.**

**01.30 p.m. to 04.30 p.m.**

**Lunch Break : 12.40 p.m. to 1.30 p.m.**

**ONLY ON FRIDAYS**  
**09.00 a.m. to 04.30 p.m.**  
**Lunch break : 12.40 p.m. to 02.00 p.m.**

**break : 12.40 p.m. to 02.00 p.m.**

**Lunch break : 12.40 p.m. to 02.00 p.m.**





NOTE :

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....



NOTE :

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....





NOTE :

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....